



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday, April 20, 2022 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 MLK Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Lillian Marshall, Jerry Jares, Lu Hollander, Carol Kiphart, and Janie Mehrens

Advisory Board Members absent:

Jody Tyson, Keith Herring, Sabrina Roberts, and Renee Mueller

City staff present:

Idalia Avezuela

Others present

None

- 1. Call Meeting to Order** Library Advisory Board Liaison Idalia Avezuela presided and called the meeting to order. A quorum was present so meeting continued.
- 2. Citizen and Visitor Comments** none
- 3. Discuss and Possibly Act Upon the Approval of the Minutes from the February 16, 2022 Regular Meeting**

A motion was made by Lu Hollander and seconded by Lillian Marshall to approve the Minutes from the February 16, 2022 regular meeting as corrected.

Library Advisory Board Liaison Idalia Avezuela called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Absent
Board Member Lillian Marshall	Yes
Board Member Carol Kiphart	Yes
Board Member Jerry Jares	Yes
Board Member Sabrina Roberts	Absent
Board Member Jody Tyson	Absent
Board Member Janie Mehrens	Yes
Board Member Lu Hollander	Yes
Board Member Renee Mueller	Absent

4. Discussion Related to the Goals and Objectives Outlined in the Nancy Carol Roberts Memorial Library Strategic Plan 2016 – 2026

Librarian Idalia Avezuela reported the goals and objectives in the strategic plan need to be re-evaluated. The objectives after 2020 were read and discussed. It was stated that the accomplishment of some 2020 goals, as possibility of accomplishing some 2025 goals were hindered by the pandemic. In 2020, expand services to children in the evenings was not possible due to reduction of hours, and both expansion of hours and the services that will be provided during those hours need to be re-evaluated. Library branding and a lobby coffee station were two other goals that were set on hold and need re-evaluation. Idalia Avezuela stated that all the goals stated in the strategic plan to be accomplished by 2025 need re-evaluation, particularly since the vision for the library might have changed with the change of leadership.

5. Discussion Related to the Nancy Carol Roberts Memorial Library 5 Year Personnel Plan.

Librarian Idalia Avezuela reported she submitted a 5-year Personnel plan. The document proposes that the library needs to expand technology training and programming. To achieve that goal, Idalia requested budget to hire a second part time Technology Instructor, to be hired by fiscal year 2023-2024. Lu Hollander asked how providing services to the home-schooled community members weighs on the current staff. Idalia explains that they are a big part of the community in Brenham, and at the moment the library mainly provides space and circulating materials. It was stated that adding a technology instructor will help expand services for that part of the population.

6. Presentation and Discussion Related to the Nancy Carol Roberts Memorial Library Website.

Librarian Idalia Avezuela officially presented the new website to the Library Advisory Board. She stated that it was developed by Revize, with the collaboration of Misti Rudlof and Kevin Bogus. The library team was included in the process of evaluating and developing. Idalia also said that the website has a fresh, user-friendly interface, with room to evolve as the library changes and grows. Jerry Jares commented on access to Beanstalk for Summer Reading, looking forward to it.

7. Discussion Related to the Remaining 2022 Meeting Dates

Dates for the upcoming Board meetings were discussed and reviewed. There has been no need to change or cancel meeting, which happen on the third Wednesday, every other month. The next meeting will take place on June 15th, 2022. Idalia Avezuela reminded everyone that the board does not have a regular meeting in December, to which Lu Hollander added that it was just a social.

8. Administrative Report

Two months of City Manager reports were reviewed. Idalia Avezuela noted that foot traffic has been steady and attendance to programs and Technology Classes keep increasing. Outreach to the Senior Center has been re-established, providing technology classes. The programs at the library celebrated African American Heritage Month, a special music Storytime was a very successful, and the Therapy Dog Reading Hour is back in place.

Meeting adjourned.

Keith Herring

Keith Herring
Chairperson

ATTEST:

Idalia Avezuela

Idalia Avezuela
Staff Liaison